

**CONSTITUTION AND BYLAWS  
OF THE  
AIR FORCE ASSOCIATION - TEXAS**

**ARTICLE I**

**NAME**

The name of this Association shall be Air Force Association-Texas hereinafter known as AFA-TX.

**ARTICLE II**

**OBJECTIVES**

The Association provides an organization through which we, as free people, may unite to address the defense responsibilities of our nation imposed by the many advances in aerospace technology that have been, and will continue to be made; to educate the members and the public at large as to what that technology can contribute to the security of free people and the betterment of mankind; and to advocate and support military preparedness of the United States and its allies adequate to maintain the security of the United States and the free world.

The purpose and objectives of AFA-TX are to carry out the goals and objectives of the Air Force Association through its duly constituted chapters and members at-large located throughout the State of Texas; to supervise and coordinate the activity of the Texas chapters; and to act as an administrative liaison between the Air Force Association, and the chapters in the State of Texas.

**ARTICLE III**

**LIMITS**

The AFA-TX shall be civilian and shall not be used for the dissemination of partisan principles nor for the promotion of the candidacy of any person seeking office or preferment nor for any other personal or commercial gain.

The AFA-TX shall operate exclusively for the purposes specified in AFA's Articles of Incorporation, and shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon dissolution of AFA-TX, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

## **ARTICLE IV**

### **MEMBERSHIP**

Members of this Association shall be those Air Force Association members whose chosen chapter affiliation or official mailing address is located in Texas and who have so registered with Association headquarters.

## **ARTICLE V**

### **ORGANIZATION**

AFA-TX shall be organized in Chapters chartered by the Air Force Association and assigned to one of two (2) geographical areas within the state as established by the AFA-TX Executive Committee. No person may be a member of more than one Chapter.

## **ARTICLE VI**

### **FINANCE**

Section 1. Dues. Annual dues are paid to the Air Force Association as required by the Association. No other dues are required.

Section 2. Fiscal and Operating Years. The Fiscal Year and Operating Year of the AFA-TX shall be January 1 to December 31.

## **ARTICLE VII**

### **OFFICERS**

Section 1. Elected Officers. The officers of the AFA-TX shall be a President, Executive Vice President, Executive Secretary, Treasurer and two (2) Area Vice Presidents. The officers shall be elected by the delegates at the State Convention held annually and shall assume office on the last day of the State Convention in the year in which they are elected and shall be known as the AFA-TX Executive Board. A term of office is one year. No person may be elected to the office of President or Executive Vice President for more than two (2) consecutive terms without approval of the President of the Region. No person may be elected to the office of Executive Secretary or Treasurer for more than five (5) consecutive terms without approval of the President of the Region.

Section 2. Appointed Officers. The State President may appoint additional officers with the approval of the Executive Board to serve concurrently with the President. Appointed officers may be removed from office by the President or by a majority vote of the Executive Board (See Article X).

Section 3. Vacancies. In case of a vacancy in any elective office, it shall be filled by appointment of the President for the remainder of the unexpired term and thereafter until a successor is elected, except that in the case of a vacancy occurring in the office of President, the duties of that office shall be assumed by the Executive Vice President until such time as a President shall be elected by the AFA-TX Executive Board.

## **ARTICLE VIII**

### **DUTIES OF OFFICERS**

Section 1. President. The President shall: exercise the powers and perform the duties assigned by the Constitution and Bylaws; supervise the management of the state organization; enforce the provisions of the Constitution and Bylaws; appoint all standing and special committees or councils; and perform such other duties as are usually incident to the office. The President shall preside at State Convention and shall be chairperson of the AFA-TX Executive Board.

Section 2. The Executive Vice President. The Executive Vice President shall perform such duties as may be assigned by the President or by the AFA-TX Executive Board and shall discharge the duties of the President whenever the disability or absence of the President as determined by the AFA-TX Executive Board makes such service advisable.

Section 3. Executive Secretary. The Executive Secretary shall: keep a record of the proceedings of all meetings and of all other matters of which a record shall be ordered by the AFA-TX Executive Board; notify the officers and all members of committees of their election or appointment; issue notices of special meetings; and perform such other duties as may be assigned by the AFA-TX Executive Board or that are usually incident to the office.

Section 4. Treasurer. The Treasurer shall: collect and disburse all funds and be the custodian of such funds; make a financial report annually and at such other times as requested by the AFA-TX Executive Board or by the President; make financial records available for inspection by any member of the AFA-TX Executive Board when requested; and perform such other duties as may be assigned by the AFA-TX Executive Board or are usually incident to the office.

Section 5. Area Vice Presidents. The state shall have two (2) elected Area Vice Presidents (North and South). They shall serve as the liaison for a group of Chapters assigned by the President. As such, each shall maintain close contact with their assigned Chapters, assuring that they are fully informed on all problems and activities, and provide close coordination between the Chapters and the President. Each Area Vice President shall maintain close contact with other state officers to assure Chapter understanding and participation in National, Regional, and State programs and projects.

## **ARTICLE IX**

### **STATE CONVENTION**

Section 1. State Convention. An annual convention shall be held not less than thirty (30) days prior to the National Convention, at the time and place set by the AFA-TX Executive Board.

Section 2. Notification. All Chapters in the State, the President of the Region, and the President of the Air Force Association shall be notified in writing of the date and location of the annual State Convention at least sixty (60) days in advance of the meeting.

Section 3. Delegates. Each Chapter shall be entitled to one (1) delegate, and (1) additional delegate for each 10 of its voting members or major fraction thereof, provided, that no single Chapter shall be entitled to more than one-fourth of the total accredited votes at the convention. All delegates shall be affiliated members of a Chapter in Texas. The AFA-TX Executive Board shall determine procedures for certifying delegates from the Chapters.

Section 4. Voting. Only delegates who have registered for the convention shall exercise the right of voting. Each delegate shall be entitled to one (1) vote. If a Chapter is authorized more votes than it has delegates present and registered, the number of votes cast shall not exceed the number of delegates from that chapter. The Chapter President shall be the chairperson of the delegation or may designate another member of the Chapter to act as chairperson if the President is unable to attend.

Section 5. Quorum. A quorum shall exist when majorities of the AFA-TX Chapters are registered and present.

Section 6. Convention Rules. The AFA-TX Executive Board shall establish rules and procedures for the convention which shall be approved by the convention body at the opening of the first business session.

## **ARTICLE X**

### **AFA-TX EXECUTIVE BOARD**

Section 1. Membership. Between State Conventions, the administrative power of the Association shall be vested in the AFA-TX Executive Board which shall consist of the elected officers as outlined in Article VIII.

Section 2. Administrative Authority Between Executive Committee Meetings. The AFA-TX Executive Board and chapter presidents shall have administrative authority between quarterly meetings of the Executive Committee for matters not otherwise assigned by the Constitution and Bylaws. This body may meet in person or may vote by mail or electronic communications. Decisions shall be by majority vote and a report of action taken shall be made to the Executive Committee.

Section 3. Powers and Duties. The AFA-TX Executive Board shall exercise the powers and perform the duties assigned by the Constitution and Bylaws; be responsible for the general management of the state organization; approve appointments of standing committees and special committees and councils; and provide for the appointment of subordinate officers as may be needed for proper administration of the affairs of the state.

Section 4. Meetings. The AFA-TX Executive Board shall meet at least quarterly. Special meetings may be called by the President and shall be called upon the written request of twenty-five (25) percent of its members.

Section 5. Quorum. A quorum of the AFA-TX Executive Board shall consist of a majority of its members.

## **ARTICLE XI**

### **AFA-TX EXECUTIVE COMMITTEE**

Section 1. Membership. The AFA-TX Executive Committee shall consist of the elected officers, the Chapter Presidents, the appointed state officers, the chairpersons of Standing and Special Committees, and the immediate past State President. The term of appointed officers or chairpersons shall be concurrent with the appointing President.

Section 2. Powers and Duties. The AFA-TX Executive Committee shall exercise the powers and perform the duties assigned by the Constitution and Bylaws and is responsible for the general management of the State organization. They may recommend to the Board, appointments to the Standing and Special Committees and the Advisory Council.

Section 3. Meetings. The AFA-TX Executive Committee shall meet at least quarterly. The President may call special meetings. Special meetings may also be called upon the written request of twenty-five (25) percent of its members.

Section 4. Quorum. A quorum of the AFA-TX Executive Committee shall consist of a majority of its members.

## **ARTICLE XII**

### **COMMITTEES**

Section 1. Standing Committees. The President shall provide for such committees as may be deemed necessary. The President, annually, shall appoint the members of each Standing Committee, designate the chairpersons, and fill vacancies.

Section 2. Special Committees. The President, the AFA-TX Executive Board, or the convention body may create Special Committees. The President shall appoint the members of such committees, designate the chairperson, and fill vacancies. The President or the AFA-TX Executive Board may abolish any Special Committee, or it will automatically cease to exist after it makes its final report.

Section 3. Meetings. Standing and Special Committees shall meet after due notice to its members is given by its chairperson, by the President, by the AFA-TX Executive Board, or upon the written request of a majority of its members.

## **ARTICLE XIII**

### **NOMINATING COMMITTEE**

Section 1. Membership. The Nominating Committee shall be appointed by the State President and shall consist of seven (7) members. Two (2) members shall be elected members of the AFA-TX Executive Committee, either Chapter Presidents or elected state officers but not the State President. Two (2) members shall be non-elected members of the AFA-TX Executive Committee. Two (2) members will be from AFA-TX Chapters at large and who are not

currently members of the AFA-TX Executive Committee. The remaining member will be the immediate past State President or if not available, one of the other past AFA-TX State Presidents. The immediate past State President or one of the other past State Presidents will serve as the chairperson of the Nominating Committee.

Section 2. Quorum. A majority of its members shall constitute a quorum of the Nominating Committee.

Section 3. Nominations. The Committee shall meet at the call of the chairperson not less than forty-five (45) days prior to the election. Nominees shall be selected by majority vote of the committee and may be selected by conference call or other communications. The Chairperson of the Nominating Committee shall inform the Chapter Presidents and the members of the AFA-TX Executive Committee of the nominees not less than thirty (30) days prior to the election of officers. The Nominating Committee shall certify that all nominees are eligible, qualified, and willing to serve.

Section 4. Nominations from the Floor. Nominations may be made from the floor at the State Convention provided that such nomination(s) shall be accompanied by the written consent of the nominee to serve.

## **ARTICLE XIV**

### **NATIONAL CONVENTION**

Section 1. State Delegates. The AFA-TX President shall be the Chairperson of the Delegation to the National Convention. In the event that the President is unable to attend, the chairperson shall be the Executive Vice President and if neither officer is able to attend, the President shall designate the delegation chairperson from among other voting members of AFA-TX.

Section 2. Delegate Selection. The State Convention may determine the manner in which the other delegates to the national convention are selected or the President may select the delegates to represent AFA-TX and then manage the delegation in compliance with the National Constitution.

## **ARTICLE XV**

### **DISCIPLINE**

Section. 1. A State Organization which violates the Constitution of the Air Force Association, reflects discredit upon the Association, or has been inactive may have its charter suspended or revoked. Disciplinary action may be taken against any state organization elected or appointed officer according to the procedures established in the Constitution and the Operations and Procedures Manual of the Air Force Association.

Section 2. AFA-TX shall not enter into any agreements, leases or other commitments, or involvements of any kind or nature whatsoever, the direct or indirect effect of which shall be

legally to obligate or constrain the Air Force Association, without the prior written approval of the National President of the Air Force Association; nor shall they engage in any activity contrary to or inconsistent with, the objectives or policies of the Air Force Association.

**ARTICLE XVI**

**PARLIAMENTARY AUTHORITY**

The rules contained in Robert's Rules of Order Newly Revised shall govern the State Organization in all cases to which they are applicable and in which they are not inconsistent with the Constitutions and Bylaws and any special rules of order the State Organization may adopt.

**ARTICLE XVII**

**AMENDMENTS**

This Constitution and Bylaws may be amended by a two-thirds (2/3) vote of the delegates at the State Convention, or by a three-fourths (3/4) vote of the total AFA-TX Executive Committee; provided, however, that any amendment adopted by the AFA-TX Executive Committee shall be subject to amendment or ratification by the majority vote of the delegates at the following State Convention

Adopted July 10, 2010  
(original date)

ENDORSEMENTS

**Kelly M. Jones**

**10 July 2010**

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State President

\_\_\_\_\_  
Date

*David A. Dietsch*

**10 July 2010**

\_\_\_\_\_  
Region President

\_\_\_\_\_  
Date

\_\_\_\_\_  
AFA Constitution Committee

\_\_\_\_\_  
Date